



Australian Education Connection

APPLICATION FORM – AEC INTERNSHIP PROGRAM

If you do not understand how the AEC Internship Program works, read the text on the AEC web site at: <http://www.mystudyaustralia.com/Universities/intern.htm> prior to completing the Application Form. If you still have questions, send an email to enquiries@MyStudyAustralia.com

PERSONAL INFORMATION

Last Name: _____ FirstName: _____

Mailing Address: _____

Date of Birth (day, month, year): _____ Citizenship: _____

Telephone: _____ Email: _____

Emergency Contact Name: _____

Emergency Contact Telephone: _____ Email: _____

ACADEMIC STATUS

Currently studying at: _____

List name of university you are planning to study at in Australia/NZ:

Have you applied to the university through the AEC Program?

[] Yes [] No

If no, have you been offered admission through your home school EAP or other exchange program?

[] Yes [] No



If you have already received acceptance into an AEC Program or your home school EAP or exchange program, please list your program start dates _____ (month and year)

(Note: you must be an AEC program student or have admission through your school's EAP or exchange program, in order to be eligible to participate in the AEC Internship Program.)

INTERNSHIP REQUESTED

You have a choice from the following standard internships currently on offer through the AEC. If these do not suit you, please skip parts #1 and #2 and instead go to #3 which is an individualized internship program.

As internships cannot be guaranteed until after you have applied, been assessed and the AEC has been able to negotiate a suitable arrangement for you, it may be in your interest to list up to five preferences in order of priority (with 1 being the highest priority and 5 being the lowest priority). In this way, the AEC has a number of providers that it can work with. If you are interested in just one type and have no interest in the others simply tick the relevant one, otherwise list the numbers 1 through 5.

*Standard Internships currently offered
(list your preferences)*

1. *Capital City Internship Program (Canberra) – This internship currently covers the fields of:*

- Counseling []
- Substance abuse []
- Welfare Studies []
- Teaching & School Administration []
- Government/Politics []
- Non Governmental Organisations []
- Tourism/Hospitality []

2. *Sydney, Melbourne, Brisbane and Perth – This internship currently covers the fields of:*

- Hospitality/Hospitality []
- Welfare Studies []
- Counseling []
- Substance Abuse []

As #2 above is offered in several cities, state the city(ies) of your choice (If you are flexible than state more than one city): _____

Individualized Internship

Type of Internship Required (e.g. Marketing): _____

City(ies) of your choice: _____

List three main areas you'd like direction/guidance with (e.g. how to manage, how to network and how to communicate more effectively) within the framework of the internship:

(a) _____



(b) _____

(c) _____

MORE INFORMATION ABOUT WHAT YOU WANT COVERED IN YOUR INTERNSHIP

This is the opportunity you have to advise the AEC about your specific needs for this internship. Attach a separate page if the space below is insufficient for your needs. If you have been directed by an Academic Adviser to undertake an internship, you may attach a copy of the request to this application. If you are required to undertake an internship as part of your home school program, attach any papers you might have to this application.

PAYMENT FOR INTERNSHIP

(a) Total Payment for Internship	US\$ 1500
(b) If you are not participating in an AEC semester/Year abroad, but are an EAP or exchange student going through your home school, add an amount of \$400 here	_____
Grand Total (add items (a) and (b) above):	_____
Less deposit to be sent to the AEC with the Internship Application	400
Balance you will owe once the internship has been finalized:	_____



Refund arrangements:

1. Should the AEC not be able to successfully negotiate an internship for whatever reason, the AEC will refund you the deposit that you have paid with your application.
2. Should the AEC arrange the internship, you will be required to pay the balance owed within a specific period of time. If the internship has been arranged and you are notified and decide not to proceed, you will receive a refund of 50% of the deposit paid, provided you advise the AEC within 2 weeks of the offer that you do not intend to take up the internship.
3. Once the internship has been arranged and you have paid in full, you may be entitled to a refund of some of the internship provided the AEC is able to cancel some of the arrangements made for your housing/meals etc.

STUDENT DECLARATION

By signing the declaration below, I agree:

- that I have read the information provided on the AEC web site and in this document about the AEC internship program.
- to comply with any rules and regulations set down by the organisation where I will be expected to intern.
- to pay for the internship and understand the refund arrangements listed in this document.

Signature

Date: _____

Please return your Internship Application with the following:

- \$400 internship application deposit (make cheques or money orders payable to the Australian Education Connection)
- academic transcript (only for those students who are going through their home school EAP or exchange program – not required for those students that have applied for an AEC semester/year abroad program.)

to:

AUSTRALIAN EDUCATION CONNECTION
 5722 South Flamingo Road #303
 Ft Lauderdale, Florida 33330, USA.